



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

TITLE: Staffing Recommendations for Certificated and Clerical Personnel at Elementary Schools

NUMBER: BUL-5977.6

ISSUER: Tony Atienza, Director
Budget Services & Financial Planning

DATE: September 11, 2019

ROUTING
 LD Administrators of Instruction
 LD Administrators of Operations
 LD Operations Coordinators
 School Administrators
 School Administrative Assistants
 Central Office Administrators and Staff

POLICY: District policy pertaining to the recommendation of staffing for most Certificated and Clerical personnel at elementary schools is based on the attached recommended staffing tables taking into account student enrollment and other school characteristics.

Special education teachers are assigned to elementary schools based on the number of students with special needs and their specific disabilities. Refer to Attachment E for the norm table guide. The class sizes in the norm table are based on the Los Angeles Unified School District and United Teachers Los Angeles Collective Bargaining Agreement.

Magnet schools and centers have their own norm tables. Refer to BUL-5981.6, “Staffing Recommendation for Certificated and Clerical Personnel at Magnet Centers and Magnet Schools” dated September 11, 2019, for applicable magnet schools and centers certificated and clerical norm tables.

MAJOR CHANGES: This Bulletin replaces BUL-5977.5, “Staffing Recommendations for Certificated and Clerical Personnel at Elementary Schools,” dated July 31, 2018. The major changes for the 2019-20 school year are as follows:

- The average class size in grades 4-5(6) for the 75 selected targeted high needs elementary schools and the related magnet/dual language centers (refer to Appendix 2 Attachment F) is reduced by a total of 3 students (Class Size Reduction [CSR] by 1 plus additional CSR by 2).
- The average class size in grades 4-5(6) for all other elementary schools (targeted non-high needs schools) is reduced by 1 student.
- The minimum enrollment required to earn a second administrative position is reduced from 1,110 to 1,000. Hence, the second administrative norm



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position (Assistant Principal, Elementary) will be allocated to schools with enrollment of at least 1,000.

GUIDELINES: The following guidelines apply to elementary schools.

I. ENROLLMENT DATA REVIEW AND VALIDATION

A. Continuing in the 2019-20 school year, the following tools are available to schools, local districts, and central offices:

1. Norm Day Enrollment Dashboard – helps ensure that Norm Day enrollment counts are accurate and transparent. The dashboard shows classification report enrollment counts, adjustment counts, norm enrollment counts, and warning counts.
2. Norm Staffing Dashboard – displays the number of norm resources based on norm day enrollment counts and the applicable norm tables.

To access the Norm Day Enrollment and Staffing Dashboard tool, log into <https://focus.lausd.net/>, click on the “Operations” tile, click on “Norm Enrollment and Staffing” to see the various Norm dashboards, then click on the specific dashboard.

B. The enrollment and staffing counts are preliminary until the final verification by Budget Services is complete. As in prior years, adjustments to the norm day enrollment count include, but are not limited to, the exclusion of the following:

1. Students with 13 absence days or more, from enrollment date through norm day.
2. Students with more than one enrollment record (duplicate students).
3. Age-ineligible students who are
 - a. enrolled as Kindergarten (K) or Transitional Kindergarten (TK) but turn 5 years old after December 2, 2019, or
 - b. enrolled as grade TE (Expanded TK) but turn 5 years old after June 30, 2020
4. No Show students (students who are scheduled into classes but have not attended school, i.e., marked absent each day) who were not flagged by the school in MiSiS as No Show by Norm Day data capture will be manually deducted from the school’s Norm Day enrollment count.



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- C. For Norm Day enrollment, only enrolled students with scheduled classes in MiSiS will be counted. In other words, students must be both enrolled and scheduled for norm purposes. Schools should ensure that every enrolled student's class schedule is entered into MiSiS. Otherwise, enrolled students without scheduled classes will be excluded from the Norm Day Enrollment count.
- D. Special Day Program (SDP) students at Elementary School – Students enrolled in the class/section of a Special Education teacher are considered SDP students, and are counted as such in the Classification report. The count of SDP students is excluded when determining General Education norm teachers.
- E. In addition to ensuring that students are both enrolled and scheduled in MiSiS, school must also ensure that students are enrolled in the Appropriate cost center (i.e., home school versus magnet center or dual language center). Students approved to be enrolled at the magnet center must be enrolled at the magnet center's cost center, unless documentation exists to rescind magnet placement.

School staff must correct all enrollment errors, including incorrect cost center and class(es), before enrollment counts are captured for norm day, September 20, 2019.

Budget Services will manually adjust a school's norm day enrollment counts for enrollment errors that are not corrected in time for the norm day capture.

Request for waiver related to the errors reference above will be denied.

- F. Refer to REF-1819.17 "Norm Day and Classification Reports - Instructions and Schedules of Electronic Capture" for the procedures on Classification report.

II. ALLOCATION OF TEACHER POSITIONS ACCORDING TO NORM TABLES

- A. The teacher staffing ratios in grades TK-3 is the same as those in place for the 2018-19 school year.

The average class size for the 75 targeted high needs elementary schools and the related magnet/dual language centers in grades 4-5(6) will be reduced by a total of 3 students (Class Size Reduction [CSR] by 1 plus additional CSR by 2). The average class size in grades 4-5(6) for all other



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elementary schools (targeted non-high needs schools) will be reduced by 1 student.

The following table summarizes the class size policies for elementary schools for the 2019-20 school year:

Type of School	Grades	2018-19 Maximum Average Class Size	2019-20 Maximum Average Class Size	Change
PHBAO	K-3	24.0	24.0	0.0
PHBAO	4-6	30.5	29.5	(1.0)
Desegregated/Receiver	K-3	24.0	24.0	0.0
Desegregated/Receiver	4-6	36.0	35.0	(1.0)
PHBAO Magnet	K-3	24.0	24.0	0.0
PHBAO Magnet	4-6	30.5	29.5	(1.0)
Desegregated/Receiver Magnet	K-3	24.0	24.0	0.0
Desegregated/Receiver Magnet	4-6	34.0	33.0	(1.0)
District Norm	K	29.5	29.5	0.0
District Norm	1-3	32.0	32.0	0.0
District Norm	4-6	39.0	38.0	(1.0)

Note: For the 75 targeted high needs elementary schools, class sizes in grades 4-6 in the above table will be reduced by an additional 2.

- B. Teacher positions are allocated to elementary schools using “norm tables” which are based on enrollment. The number of positions assigned initially is based on the principal’s confirmed estimated enrollment (E-CAST). The number of positions is adjusted based on norm enrollments validated by Budget Services.

Each school’s projected expenditures will be updated to reflect staffing ratios and resources based on Norm Day enrollment counts. For schools gaining resources, Budget Services will open positions and allocate additional resources. For schools losing resources, Budget Services will close positions and reduce resources accordingly.

- C. For Local Control Funding Formula (LCFF) reporting purposes, enumerated below is the determination of the funding or program code to be used for the norm teacher resources generated by the following norm tables:

Appendix 1 displays various norm tables for Class Size Reduction by 1 student in grades 4-5(6) for Targeted Non-High Needs Schools



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Appendix 2 displays various norm tables for Class Size Reduction by 3 students in grades 4-5(6) for selected Targeted High Needs Schools

Appendix 3 displays various norm tables for the 2017-18 Class Size for all Schools (Base)

Funding Determination:

1. The norm teacher resources generated from Appendix 3 (Attachments A to D) for grades 4-5(6) will be allocated in program code 13027 (General Fund School Program) or program code 11119 (Dual/Foreign Language/Bilingual).
 2. The difference between the norm teacher resources generated from Appendix 1 (Attachments A to D) and the norm teacher resources generated from Appendix 3 (Attachments A to D) for grades 4-5(6) will be allocated in a new program code 10989 (TSP-CSR Teacher/Librarian).
 3. The difference between the norm teacher resources generated from Appendix 2 (Attachments A to D) and the norm teacher resources generated from Appendix 3 (Attachment A to D) for grades 4-5(6) will be allocated in a new program code 10989 (TSP-CSR Teacher/Librarian).
- D. Dual Language Program (Dual Language Two-Way Immersion, Dual Language One-Way Immersion, and World Language Immersion Programs):

Grades K-3 will receive the norm teacher resources based on a 24:1 student teacher ratio in each program language. Grades 4-5/6 will be normed separately and will receive the norm teacher resources based on the applicable norm table for Grades 4-5/6.

In addition, a new cost center will be established for each newly approved elementary program language (e.g., Spanish, Korean, Mandarin, Arabic, Armenian, French, etc.) to facilitate the collection and validation of enrollment counts.

Norm teacher resources for Dual Language Program using the 2017-18 staffing ratios in Appendix 3 will be allocated in program code 11119 (Dual/Foreign Language/Bilingual) and program code 10989 for CSR teachers generated using norm tables in Appendix 1 or Appendix 2. Funds



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in program 11119 and 10989 will not carry over and must be used for the intended purpose. The 10 days of substitute time for teachers in the Dual/Foreign Language/Bilingual Program (Program 11119 and 10989) is allocated in Program 13027. Hence, substitute days for these teachers should be time reported using program code 13027.

- E. All schools are expected to be no more than one norm teaching position over their norm allocation on the Friday preceding Norm Day. All schools are expected to be on norm by the scheduled Norm Day. Excess teachers will be promptly reassigned.
- F. Off-norm teaching positions may be allocated to schools on a year-to-year basis or may be “purchased” by the school from categorical funds. These may be register-carrying teachers or supplementary teachers who do not have a regular class.
- G. The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten, 32 in grades 1-3, and 36 in grades 4-6.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.

- H. Since September 1981, as a result of orders from the Superior Court, schools have been required to use the reduced average class size tables to determine classroom teacher allocations.

Targeted Instructional Improvement Block Grant (TIIG) funds, formerly Student Integration Program, are used to implement the reduced class size tables for K-5/(6).

TIIG resources are used to implement Court Ordered integration class size reduction, PHBAO and Desegregated/Receiver. The District’s allocation to Affiliated Charter Schools in Program 13723, Charter School Categorical Block Grant, includes TIIG resources. Therefore, Affiliated Charter Schools shall use its Charter School Categorical Block Grant resource allocation to fund integration class size reduction. Norm Charts for



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PHBAO Affiliated Charter Schools are displayed in Attachment C. Norm Charts for Desegregated/Receiver Affiliated Charter Schools are displayed in Attachment D.

Continuing in the 2019-20 fiscal year, funding for TIIG resources for Affiliated Charter Schools that began operations prior to fiscal year 2013-14 is included in the Charter School Categorical Block Grant. Therefore, these Affiliated Charter Schools are not eligible for class size reduction funded by District TIIG resources (PHBAO or Desegregated/Receiver).

Affiliated Charter Schools that operated starting in fiscal year 2013-14 and beyond do not receive Charter School Categorical Block Grant allocations. Instead, these schools are eligible for class size reduction funded by District TIIG resources (PHBAO or Desegregated / Receiver).

- I. “Staffing Position Simulator” tool is available in the School Fiscal Services website (<https://ca01000043.schoolwires.net/Page/15956>). The purpose of this tool is to provide schools with transparency as to how Norm Teacher counts are calculated based on their enrollment, Norm Category, and Affiliated Charter status. In addition to the Norm Teacher count, this tool will also calculate the number of Administrator and Clerical norm positions.
- J. Pursuant to Education Code section 42238.02, as a condition of receiving a grade span adjustment for kindergarten through grade three (K–3 GSA), a component of Local Control Funding Formula (LCFF), school districts must make progress towards or maintain a K–3 maximum average class size of 24 or less at each school site. If the annual independent audit of a school district shows that a school district did not comply with these conditions, the CDE will retroactively reduce the school district’s funding. Hence, the additional norm teacher earned after Norm Day must be used for a K-3 register carrying teacher.



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**III. AVERAGE CLASS SIZE WITHOUT K-3 GRADE SPAN ADJUSTMENT
(K-3 GSA)**

Without K-3 GSA, the average class sizes for elementary would be as follows:

School Norm Category	K	1-3	4-5/(6)
District Norms for Regular Schools	29.5	32.0	38.0
Schools Designated as PHBAO	29.5	29.5	30.5
Schools Designated as Desegregated Receiver Schools (PWT, CVP, CAP Receivers Satellite Zone)	29.5	32.0	36.0

**IV. NORM TABLES TO IMPLEMENT K-3 GRADE SPAN ADJUSTMENT
(K-3 GSA)**

A. The 2019-20 norm tables allocate teacher resources to ensure that K-3 class enrollment at each school site shall not exceed the maximum average class size of 24. To ensure compliance with K-3 GSA and to avoid revenue penalties associated with statutory limits on class size, K-3 class size for each school site shall not exceed 24.

A class of 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, this class will be included in the calculation of the K-3 class size average of the school.

Continuing in the 2019-20 fiscal year, K-3 Class Size Average Dashboard is available to schools, local districts, and central offices.

B. Schools identified as PHBAO, use Attachment A, Table 1P; schools identified as Desegregated/Receiver, use Attachment B, Table 1D; schools identified as PHBAO Affiliated Charter, use Attachment C, Table 1PA; schools identified as Desegregated/Receiver Affiliated Charter Schools, use Attachment D, Table 1DA. All tables are based on a maximum average class size of 24:1.

School identified as PHBAO Affiliated Charter Schools, use Attachment C, Tables 1PA, 1PAA, and 1PAB. Table 1PA is the number of teachers needed for a student teacher ratio of 24:1. Table 1PAA (TIIG PHBAO) is



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the number of teachers needed for a student teacher ratio 29.5:1. Table 1PAB (District Norm) is the number of teachers needed for a student teacher ratio of 32:1.

K-3 GSA resources are used to fund the difference between the number of teachers generated from the PHBAO Norm Table (1PAA) and the K-3 Class Size Reduction Table (1PA).

TIIG class size reduction resources are used to fund the difference between the number of teacher generated from the District Norm Table (1PAB) and the PHBAO Norm Table (1PAA).

The number of norm teachers for grades K-3 at PHBAO Affiliated Charter Schools that began operations prior to fiscal year 2013-14 will be calculated as follows:

1. Determine the number of teacher positions based on K-3 enrollment from Table 1PA.
2. Determine the number of teacher positions based on K-3 enrollment from Table 1PAA.
3. Determine the number of teacher positions based on K-3 enrollment from Table 1PAB.
4. The number of teacher positions in Step 3 represents the number of District funded positions.
5. Subtract the number of teacher positions in Step 3 from Step 2 to determine the TIIG funded class size reduction positions. The result is the number of positions the Affiliated Charter School shall fund from its Charter School Categorical Block Grant.
6. Subtract the number of teacher positions in Step 2 from Step 1 to determine the K-3 GSA funded positions.

The Affiliated Charter shall use its Charter School Block Grant resources to implement K-3 class size of 24:1 and fund the number of positions from Step 5 above.

- C. To avoid revenue penalties associated with statutory limits on class sizes, K-3 class size for each school site shall not exceed 24:1. The District's budget for the 2019-20 fiscal year is based on a maximum average class size of 24:1.

It is the responsibility of the principal to monitor enrollment in each class to ensure compliance with the District's maximum average class size of 24, to ensure compliance with K-3 GSA, and to avoid revenue penalties



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associated with statutory limits on class size. K-3 class size for each school site shall not exceed 24:1.

D. Allocation and Use of Teacher Positions After Norm Day

Additional Norm teacher positions for grades K-3 may be given to elementary schools if the enrollment growth in grades K-3 generates the position and is maintained on the next two consecutive school months as reported on the classification reports. After Norm Day, schools shall submit the regular classification reports with the request for growth position to the personnel specialist as soon as the requirement stated above is met. The effective date of the growth position will be based on the date the request for growth is received by the personnel specialist. The additional norm teacher earned after Norm Day must be used for a K-3 register carrying teacher. Requests will be approved only if there is an available teaching station. When a school has used all its available teaching stations and is within 3% of capacity, the school principal should contact their LD Administrator of Operations and School Management Services office to discuss capping procedures.

V. NORM TABLES FOR GRADES 4-5/(6)

- A. Schools identified as PHBAO, use Attachment A, Table 2P; schools identified as Desegregated/Receiver use Attachment B, Table 2D. Schools identified as PHBAO Affiliated Charter Schools use Attachment C, Table 2PA; school identified as Desegregated/Receiver Affiliated Charter Schools use Attachment D, Table 2DA.

These norms provide an average class size of 29.5 pupils for PHBAO schools, an average class size of 35.0 for Desegregated/Receiver schools, and an average class size of 38.0 (District norm) for Affiliated Charter Schools.

The Affiliated Charter school that began operations prior to fiscal year 2013-14 shall use its Charter School Categorical Block Grant to implement Grades 4-5(6) class size reduction (29.5:1 for schools identified as PHBAO or 35.0:1 for school identified as Desegregated/ Receiver).

To calculate the number of positions for a student teacher ratio of 29.5:1 (PHBAO):

1. Determine the number of teacher positions based on grades 4-5(6) enrollment from Table 2P.



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2. Determine the number of teacher positions based on grades 4-5(6) enrollment from Table 2PA.
3. Subtract the number of teacher positions in Step 2 from Step 1 to determine the TIIG funded class size reduction positions. The result is the number of positions the Affiliated Charter School shall fund from its Charter School Categorical Block Grant.

To calculate the number of positions for a student teacher ratio of 35.0:1 (Desegregated/Receiver):

1. Determine the number of teacher positions based on grades 4-5(6) enrollment from Table 2D.
2. Determine the number of teacher positions based on grades 4-5(6) enrollment from Table 2DA.
3. Subtract the number of teacher positions in Step 2 from Step 1 to determine the TIIG funded class size reduction positions. The result is the number of positions the Affiliated Charter School shall fund from its Charter School Categorical Block Grant.

B. Allocation and Use of Teacher Positions After Norm Day

Additional Norm teacher positions for grades 4-5/(6) may be given to elementary schools if the enrollment growth in grades 4-5/(6) generates the positions and is maintained on the next two consecutive school months as reported on the classification reports. After Norm Day, schools shall submit the regular classification reports with the request for growth positions to the personnel specialist as soon as the requirement stated above is met. The effective date of the growth position will be based on the date the request for growth is received by the personnel specialist. The additional norm teacher earned after Norm Day must be used for a 4-5(6) register carrying teacher. Requests will be approved only if there is an available teaching station. When a school has used all its available teaching stations and is within 3% of capacity, the school principal should contact its LD Administrator of Operations and School Management Services office to discuss capping procedures.

VI. RECOMMENDED ADMINISTRATIVE PERSONNEL STAFFING

- A. Administrative personnel are allocated based on total school enrollment, including Transitional Kindergarten Expansion, special day program classes (SDP), state preschool (SPS), Pre-Kindergarten special education, dual language center, and magnet center enrollment.



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Initial administrative staff recommendations are based on preliminary E-CAST enrollment projections. Each school’s projected expenditures will be updated to reflect staffing ratios and resources based on the final Norm Day enrollment counts. Budget Services will only open positions and allocate additional resources for schools gaining resources based on the final Norm Day enrollment counts.

It is recommended that elementary schools use Table A to determine administrator staffing. The minimum enrollment required to earn a second administrative position is reduced from 1,110 to 1,000. Hence, the first Assistant Principal position will be allocated to schools with enrollment of at least 1,000.

TABLE A - ELEMENTARY SCHOOL ADMINISTRATOR STAFFING

Enrollment From	Enrollment To	Principal	Assistant Principal
1	999	1.00	-
1,000	1,809	1.00	1.00
1,810	2,419	1.00	2.00
2,420	and above	1.00	3.00

B. Span school administrative norm allocation.

Starting 2019-20, the allocation of norm administrative position(s) for Span schools will be based on the total school enrollment, including transitional kindergarten expansion, special day program classes (SDP), state preschool (SPS), pre-kindergarten special education, magnet center, and dual language center enrollment using the Middle/Senior High School Administrative Staffing table.

VII. RECOMMENDED CLERICAL STAFFING

A. Enrollment

Each school receives the number of clerical positions using the recommended staffing tables which are based on the final Norm enrollment, which includes students in Transitional Kindergarten Expansion, special day program (SDP), Pre-Kindergarten special day classes, dual language center, and magnet center enrollment. Additional clerical resources to support State Pre-School classes are allocated separately by the Early Childhood Education Division.



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Initial clerical staff recommendations are based on E-CAST enrollment projections. Each school's projected expenditures will be updated to reflect staffing ratios and resources based on final Norm Day enrollment counts. Budget Services will only open positions and allocate additional resources for schools gaining resources based on final Norm Day counts.

B. Maintenance of Effort Activities to Implement the Modified Consent Decree

In compliance with the District's Maintenance of Effort Activities to implement the Modified Consent Decree, the District will ensure that schools continue to receive dedicated clerical support resources to meet special education, Section 504, Hughes Bill and Modified Consent Decree compliance and operational needs.

Within the suggested staffing tables provided to each LAUSD school, beginning in 2009-2010 fiscal year, the following support must be allocated to meet special education compliance and operational needs:

- .5 Full Time Equivalent (FTE) for (a) elementary schools with enrollment below 500; (b) middle schools with enrollment below 1,000; and (c) senior high schools with enrollment below 1,700
- 1 FTE for (a) elementary schools with enrollment of 500 and above; (b) middle schools with enrollment of 1,000 and above; and (c) senior high schools with enrollment of 1,700 and above

C. Staffing Adjustment

Budget Services will compare the actual clerical staff at the school with the suggested positions based on validated Norm Day classification report data. Budget Services will notify the Principal and LD Administrators of Operations of any adjustment in staffing. The school site will have flexibility to determine how to modify staffing to align with actual enrollment.

Budget Services will notify Workforce Management, Classified Employment Services of any adjustment in staffing.

D. Elementary School Suggested Staffing Table

The clerical staffing ranges are the same as those in place for the 2018-19 school year. Based on the current staffing ranges, schools do not receive partial FTE in the **total norm allocation**. Clerical personnel will be assigned based on the staffing table below (see Table B).



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Sites do not have flexibility over Modified Consent Decree Clerical Support. Schools will receive budgets based on recommended staffing ratios. Schools may realign certain resources to meet their unique needs. Refer to the “General Fund School Program Manual” for flexibility guidelines

(https://ca01000043.schoolwires.net/cms/lib/CA01000043/Centricity/Doma in/185/2019-20%20GFSP%20Manual%20-%200607_2019.pdf).

TABLE B – ELEMENTARY SCHOOL CLERICAL STAFFING

Enrollment From	Enrollment To	School Admin. Asst.	Modified Consent Decree Support	Additional Clerical Support	Total Clerical Staff
1	300	1.0	0.5	0.5	2.0
301	749	1.0	1.0	-	2.0
750	1,499	1.0	1.0	1.0	3.0
1,500	2,199	1.0	1.0	2.0	4.0
2,200	2,899	1.0	1.0	3.0	5.0
2,900	3,599	1.0	1.0	4.0	6.0
3,600	4,299	1.0	1.0	5.0	7.0
4,300	and above	1.0	1.0	6.0	8.0

Staffing Pattern

The typical staffing pattern at an elementary school is as follows:

- One (1) - School Administrative Assistant (Job ID 24102500)
- All other clerical positions - Office Technician(s) (Job ID 24102828)

The work basis assignment for all clerical positions is E basis.

E. Span School Clerical Calculation

1. Determine the percentage enrollment by grade level grouping K-5 and 6-12 to total enrollment.
2. Determine number of clerical positions from the individual clerical staffing tables based on 100% of enrollment as if site is an elementary



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school and again based on 100% of enrollment, including applicable enrollment factor, as if site is a secondary school.

3. Multiply the percentage enrollment by grade level grouping from step 1 above times the number of positions that result from the individual clerical staffing tables from step 2 above.
4. Sum the result. If the result is greater than 1.5, round to the nearest full FTE (e.g. 2.49 FTE is rounded to 2.0; 2.50 FTE is rounded to 3.0 FTE). If the result is less than or equal to 1.50 FTE, the site will be allocated 1.5 FTE clerical staff.

AUTHORITY: This is District policy.

RELATED RESOURCES: REF-1819.17, Norm Day and Classification Reports - Instructions and Schedules of Electronic Capture, August 2019

BUL-5981.6, Staffing Recommendations for Certificated and Clerical Personnel at Magnet Schools and Centers, September 2019

REF-6554.4, Opening Day Procedures: Supplemental Guide and Updates, August 2019

ASSISTANCE: For assistance in the implementation of this bulletin related to Certificated positions, contact your Certificated Personnel Specialist.

For assistance in the implementation of this bulletin related to clerical positions, contact Workforce Management, Classified Employment Services.

For assistance in the implementation of the K-3 GSA, contact Attendance and Enrollment Section at (213) 241-2115.

For assistance with other questions, contact Budget Services and Financial Planning Division at (213) 241-2100.



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APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools

ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

TABLE 1P: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO Schools

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment		Number of Teachers		Active Enrollment		Number of Teachers	
<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>Teachers</u>	<u>Teachers</u>
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



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APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools

ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools

ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

TABLE 2P: Grades 4-5/(6) (PHBAO Schools)

This table provides for an average class size of 29.5.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	30	1	591	-	620	21
31	-	59	2	621	-	649	22
60	-	89	3	650	-	679	23
90	-	118	4	680	-	708	24
119	-	148	5	709	-	738	25
149	-	177	6	739	-	767	26
178	-	207	7	768	-	797	27
208	-	236	8	798	-	826	28
237	-	266	9	827	-	856	29
267	-	295	10	857	-	885	30
296	-	325	11	886	-	915	31
326	-	354	12	916	-	944	32
355	-	384	13	945	-	974	33
385	-	413	14	975	-	1,003	34
414	-	443	15	1,004	-	1,033	35
444	-	472	16	1,034	-	1,062	36
473	-	502	17	1,063	-	1,092	37
503	-	531	18	1,093	-	1,121	38
532	-	561	19	1,122	-	1,151	39
562	-	590	20	1,152	-	1,180	40



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs

School

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

TABLE 1D: Kindergarten, plus Grades 1,2 and 3 Option One for Desegregated/Receiver Schools

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs School

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs School

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

TABLE 2D: Grades 4-5/(6), Desegregated/Receiver Schools

This table provides for an average class size of 35.0.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
<u>FROM</u>	-	<u>TO</u>		<u>FROM</u>	-	<u>TO</u>	
1	-	35	1	526	-	560	16
36	-	70	2	561	-	595	17
71	-	105	3	596	-	630	18
106	-	140	4	631	-	665	19
141	-	175	5	666	-	700	20
176	-	210	6	701	-	735	21
211	-	245	7	736	-	770	22
246	-	280	8	771	-	805	23
281	-	315	9	806	-	840	24
316	-	350	10	841	-	875	25
351	-	385	11	876	-	910	26
386	-	420	12	911	-	945	27
421	-	455	13	946	-	980	28
456	-	490	14	981	-	1,015	29
491	-	525	15	1,016	-	1,050	30



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO
Affiliated Charter School – Class Size Reduction**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

	Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers
	From	To		From	To	
1	-	24	1	793	-	34
25	-	48	2	817	-	35
49	-	72	3	841	-	36
73	-	96	4	865	-	37
97	-	120	5	889	-	38
121	-	144	6	913	-	39
145	-	168	7	937	-	40
169	-	192	8	961	-	41
193	-	216	9	985	-	42
217	-	240	10	1,009	-	43
241	-	264	11	1,033	-	44
265	-	288	12	1,057	-	45
289	-	312	13	1,081	-	46
313	-	336	14	1,105	-	47
337	-	360	15	1,129	-	48
361	-	384	16	1,153	-	49
385	-	408	17	1,177	-	50
409	-	432	18	1,201	-	51
433	-	456	19	1,225	-	52
457	-	480	20	1,249	-	53
481	-	504	21	1,273	-	54
505	-	528	22	1,297	-	55
529	-	552	23	1,321	-	56
553	-	576	24	1,345	-	57
577	-	600	25	1,369	-	58
601	-	624	26	1,393	-	59
625	-	648	27	1,417	-	60
649	-	672	28	1,441	-	61
673	-	696	29	1,465	-	62
697	-	720	30	1,489	-	63
721	-	744	31	1,513	-	64
745	-	768	32	1,537	-	65
769	-	792	33	1,561	-	66



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PAA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO
Affiliated Charter School - TIIG**

This table provides one position for every 29.5 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
From		To		From		To	
1	-	30	1	975	-	1,003	34
31	-	59	2	1,004	-	1,033	35
60	-	89	3	1,034	-	1,062	36
90	-	118	4	1,063	-	1,092	37
119	-	148	5	1,093	-	1,121	38
149	-	177	6	1,122	-	1,151	39
178	-	207	7	1,152	-	1,180	40
208	-	236	8	1,181	-	1,210	41
237	-	266	9	1,211	-	1,239	42
267	-	295	10	1,240	-	1,269	43
296	-	325	11	1,270	-	1,298	44
326	-	354	12	1,299	-	1,328	45
355	-	384	13	1,329	-	1,357	46
385	-	413	14	1,358	-	1,387	47
414	-	443	15	1,388	-	1,416	48
444	-	472	16	1,417	-	1,446	49
473	-	502	17	1,447	-	1,475	50
503	-	531	18	1,476	-	1,505	51
532	-	561	19	1,506	-	1,534	52
562	-	590	20	1,535	-	1,564	53
591	-	620	21	1,565	-	1,593	54
621	-	649	22	1,594	-	1,623	55
650	-	679	23	1,624	-	1,652	56
680	-	708	24	1,653	-	1,682	57
709	-	738	25	1,683	-	1,711	58
739	-	767	26	1,712	-	1,741	59
768	-	797	27	1,742	-	1,770	60
798	-	826	28	1,771	-	1,800	61
827	-	856	29	1,801	-	1,829	62
857	-	885	30	1,830	-	1,859	63
886	-	915	31	1,860	-	1,888	64
916	-	944	32	1,889	-	1,918	65
945	-	974	33	1,919	-	1,947	66



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PAB: Kindergarten, plus Grades 1, 2 and 3 Option One for PHBAO
Affiliated Charter School (District Norm)**

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers
<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>From</u>	<u>To</u>	<u>Teachers</u>
1	-	32	1,057	-	34
33	-	64	1,089	-	35
65	-	96	1,121	-	36
97	-	128	1,153	-	37
129	-	160	1,185	-	38
161	-	192	1,217	-	39
193	-	224	1,249	-	40
225	-	256	1,281	-	41
257	-	288	1,313	-	42
289	-	320	1,345	-	43
321	-	352	1,377	-	44
353	-	384	1,409	-	45
385	-	416	1,441	-	46
417	-	448	1,473	-	47
449	-	480	1,505	-	48
481	-	512	1,537	-	49
513	-	544	1,569	-	50
545	-	576	1,601	-	51
577	-	608	1,633	-	52
609	-	640	1,665	-	53
641	-	672	1,697	-	54
673	-	704	1,729	-	55
705	-	736	1,761	-	56
737	-	768	1,793	-	57
769	-	800	1,825	-	58
801	-	832	1,857	-	59
833	-	864	1,889	-	60
865	-	896	1,921	-	61
897	-	928	1,953	-	62
929	-	960	1,985	-	63
961	-	992	2,017	-	64
993	-	1,024	2,049	-	65
1,025	-	1,056	2,081	-	66



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) - Targeted Non-High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

TABLE 2PA: Grades 4-5/(6) for PHBAO Affiliated Charter Schools – District Norm

This table provides for an average class size of 38.

Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers
<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>	
1	-	38	1,369	-	37
39	-	76	1,407	-	38
77	-	114	1,445	-	39
115	-	152	1,483	-	40
153	-	190	1,521	-	41
191	-	228	1,559	-	42
229	-	266	1,597	-	43
267	-	304	1,635	-	44
305	-	342	1,673	-	45
343	-	380	1,711	-	46
381	-	418	1,749	-	47
419	-	456	1,787	-	48
457	-	494	1,825	-	49
495	-	532	1,863	-	50
533	-	570	1,901	-	51
571	-	608	1,939	-	52
609	-	646	1,977	-	53
647	-	684	2,015	-	54
685	-	722	2,053	-	55
723	-	760	2,091	-	56
761	-	798	2,129	-	57
799	-	836	2,167	-	58
837	-	874	2,205	-	59
875	-	912	2,243	-	60
913	-	950	2,281	-	61
951	-	988	2,319	-	62
989	-	1,026	2,357	-	63
1,027	-	1,064	2,395	-	64
1,065	-	1,102	2,433	-	65
1,103	-	1,140	2,471	-	66
1,141	-	1,178	2,509	-	67
1,179	-	1,216	2,547	-	68
1,217	-	1,254	2,585	-	69
1,255	-	1,292	2,623	-	70
1,293	-	1,330	2,661	-	71
1,331	-	1,368	2,699	-	72



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs Schools

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools**

**TABLE 1DA: Kindergarten, plus Grades 1,2 and 3 Option One for
Desegregated/Receiver Affiliated Charter School – Class Size Reduction**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment		Number of Teachers		Active Enrollment		Number of Teachers	
<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>Teachers</u>	<u>Teachers</u>
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs Schools ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver Affiliated Charter Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs Schools

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools**

**TABLE 1DAB: Kindergarten, plus Grades 1,2 and 3 Option One for
Desegregated/Receiver Affiliated Charter School (District Norm)**

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>		<u>To</u>		<u>From</u>		<u>To</u>	
1	-	32	1	1,057	-	1,088	34
33	-	64	2	1,089	-	1,120	35
65	-	96	3	1,121	-	1,152	36
97	-	128	4	1,153	-	1,184	37
129	-	160	5	1,185	-	1,216	38
161	-	192	6	1,217	-	1,248	39
193	-	224	7	1,249	-	1,280	40
225	-	256	8	1,281	-	1,312	41
257	-	288	9	1,313	-	1,344	42
289	-	320	10	1,345	-	1,376	43
321	-	352	11	1,377	-	1,408	44
353	-	384	12	1,409	-	1,440	45
385	-	416	13	1,441	-	1,472	46
417	-	448	14	1,473	-	1,504	47
449	-	480	15	1,505	-	1,536	48
481	-	512	16	1,537	-	1,568	49
513	-	544	17	1,569	-	1,600	50
545	-	576	18	1,601	-	1,632	51
577	-	608	19	1,633	-	1,664	52
609	-	640	20	1,665	-	1,696	53
641	-	672	21	1,697	-	1,728	54
673	-	704	22	1,729	-	1,760	55
705	-	736	23	1,761	-	1,792	56
737	-	768	24	1,793	-	1,824	57
769	-	800	25	1,825	-	1,856	58
801	-	832	26	1,857	-	1,888	59
833	-	864	27	1,889	-	1,920	60
865	-	896	28	1,921	-	1,952	61
897	-	928	29	1,953	-	1,984	62
929	-	960	30	1,985	-	2,016	63
961	-	992	31	2,017	-	2,048	64
993	-	1,024	32	2,049	-	2,080	65
1,025	-	1,056	33	2,081	-	2,112	66



Los Angeles Unified School District

APPENDIX 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs Schools

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools**

**TABLE 2DA: Grades 4-5/(6) Desegregated/Receiver Affiliated Charter
Schools– District Norm**

This table provides for an average class size of 38.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	38	1	1,369	-	1,406	37
39	-	76	2	1,407	-	1,444	38
77	-	114	3	1,445	-	1,482	39
115	-	152	4	1,483	-	1,520	40
153	-	190	5	1,521	-	1,558	41
191	-	228	6	1,559	-	1,596	42
229	-	266	7	1,597	-	1,634	43
267	-	304	8	1,635	-	1,672	44
305	-	342	9	1,673	-	1,710	45
343	-	380	10	1,711	-	1,748	46
381	-	418	11	1,749	-	1,786	47
419	-	456	12	1,787	-	1,824	48
457	-	494	13	1,825	-	1,862	49
495	-	532	14	1,863	-	1,900	50
533	-	570	15	1,901	-	1,938	51
571	-	608	16	1,939	-	1,976	52
609	-	646	17	1,977	-	2,014	53
647	-	684	18	2,015	-	2,052	54
685	-	722	19	2,053	-	2,090	55
723	-	760	20	2,091	-	2,128	56
761	-	798	21	2,129	-	2,166	57
799	-	836	22	2,167	-	2,204	58
837	-	874	23	2,205	-	2,242	59
875	-	912	24	2,243	-	2,280	60
913	-	950	25	2,281	-	2,318	61
951	-	988	26	2,319	-	2,356	62
989	-	1,026	27	2,357	-	2,394	63
1,027	-	1,064	28	2,395	-	2,432	64
1,065	-	1,102	29	2,433	-	2,470	65
1,103	-	1,140	30	2,471	-	2,508	66
1,141	-	1,178	31	2,509	-	2,546	67
1,179	-	1,216	32	2,547	-	2,584	68
1,217	-	1,254	33	2,585	-	2,622	69
1,255	-	1,292	34	2,623	-	2,660	70
1,293	-	1,330	35	2,661	-	2,698	71
1,331	-	1,368	36	2,699	-	2,736	72



Los Angeles Unified School District
Appendix 1 – Class Size Reduction by 1 in Grades 4-5(6) – Targeted Non-High Needs Schools
ATTACHMENT E – Special Education Norm Table Guide

These do not include Related Services and their required teacher ratios.

Acronym	Name	Teacher Norm	Teacher Norm	Notes
		for Students Up to 8 Years Old	for Students 9 Years Old & Above	
AUT A	Autism – Alternate Curriculum	8	8	
AUT C	Autism – General Education Curriculum	10	10	
DHH	Deaf and Hard of Hearing	6	8	
ED	Emotional Disturbance	8	8	
IDM	Intellectual Disability Moderate	12	12	
IDS	Intellectual Disability Severe	10	10	
MD	Multiple Disabilities	8	8	
PAL	Preschool for All Learners	10	-	
PCC	Preschool Collaborative Classroom Early Education Centers	10	-	Also receives 1 GE Teacher.
PCC/ETK	Preschool Collaborative Classroom with Expanded Transitional Kindergarten	10	-	Also receives 1 GE Teacher.
PSC	Preschool Comprehensive Program	8	-	
RSP	Resource Specialist Program	28	28	Schools may also receive Resource Specialist Teacher support through an itinerant position
SLD	Specific Learning Disability	12	12	
VI	Visually Impaired	6	8	
Special Education Centers		10	10	



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

TABLE 1P: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO Schools

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

	Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
	<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>From</u>	<u>To</u>	<u>Teachers</u>	
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

TABLE 2P: Grades 4-5/ (6) (PHBAO Schools)

This table provides for an average class size of 27.5.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	28	1	551	-	578	21
29	-	55	2	579	-	605	22
56	-	83	3	606	-	633	23
84	-	110	4	634	-	660	24
111	-	138	5	661	-	688	25
139	-	165	6	689	-	715	26
166	-	193	7	716	-	743	27
194	-	220	8	744	-	770	28
221	-	248	9	771	-	798	29
249	-	275	10	799	-	825	30
276	-	303	11	826	-	853	31
304	-	330	12	854	-	880	32
331	-	358	13	881	-	908	33
359	-	385	14	909	-	935	34
386	-	413	15	936	-	963	35
414	-	440	16	964	-	990	36
441	-	468	17	991	-	1,018	37
469	-	495	18	1,019	-	1,045	38
496	-	523	19	1,046	-	1,073	39
524	-	550	20	1,074	-	1,100	40



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

TABLE 1D: Kindergarten, plus Grades 1,2 and 3 Option One for Desegregated/Receiver Schools

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

<u>ACTIVE ENROLLMENT</u>			<u>NUMBER OF TEACHERS</u>	<u>ACTIVE ENROLLMENT</u>			<u>NUMBER OF TEACHERS</u>
<u>FROM</u>	-	<u>TO</u>		<u>FROM</u>	-	<u>TO</u>	
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

TABLE 2D: Grades 4-5/(6), Desegregated/Receiver Schools

This table provides for an average class size of 33.0.

ACTIVE ENROLLMENT			NUMBER OF <u>TEACHERS</u>	ACTIVE ENROLLMENT			NUMBER OF <u>TEACHERS</u>
<u>FROM</u>	-	<u>TO</u>		<u>FROM</u>	-	<u>TO</u>	
1	-	33	1	496	-	528	16
34	-	66	2	529	-	561	17
67	-	99	3	562	-	594	18
100	-	132	4	595	-	627	19
133	-	165	5	628	-	660	20
166	-	198	6	661	-	693	21
199	-	231	7	694	-	726	22
232	-	264	8	727	-	759	23
265	-	297	9	760	-	792	24
298	-	330	10	793	-	825	25
331	-	363	11	826	-	858	26
364	-	396	12	859	-	891	27
397	-	429	13	892	-	924	28
430	-	462	14	925	-	957	29
463	-	495	15	958	-	990	30



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO
Affiliated Charter School – Class Size Reduction**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

	Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
	<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>		
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PAA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO
Affiliated Charter School - TIIG**

This table provides one position for every 29.5 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	30	1	975	-	1,003	34
31	-	59	2	1,004	-	1,033	35
60	-	89	3	1,034	-	1,062	36
90	-	118	4	1,063	-	1,092	37
119	-	148	5	1,093	-	1,121	38
149	-	177	6	1,122	-	1,151	39
178	-	207	7	1,152	-	1,180	40
208	-	236	8	1,181	-	1,210	41
237	-	266	9	1,211	-	1,239	42
267	-	295	10	1,240	-	1,269	43
296	-	325	11	1,270	-	1,298	44
326	-	354	12	1,299	-	1,328	45
355	-	384	13	1,329	-	1,357	46
385	-	413	14	1,358	-	1,387	47
414	-	443	15	1,388	-	1,416	48
444	-	472	16	1,417	-	1,446	49
473	-	502	17	1,447	-	1,475	50
503	-	531	18	1,476	-	1,505	51
532	-	561	19	1,506	-	1,534	52
562	-	590	20	1,535	-	1,564	53
591	-	620	21	1,565	-	1,593	54
621	-	649	22	1,594	-	1,623	55
650	-	679	23	1,624	-	1,652	56
680	-	708	24	1,653	-	1,682	57
709	-	738	25	1,683	-	1,711	58
739	-	767	26	1,712	-	1,741	59
768	-	797	27	1,742	-	1,770	60
798	-	826	28	1,771	-	1,800	61
827	-	856	29	1,801	-	1,829	62
857	-	885	30	1,830	-	1,859	63
886	-	915	31	1,860	-	1,888	64
916	-	944	32	1,889	-	1,918	65
945	-	974	33	1,919	-	1,947	66



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PAB: Kindergarten, plus Grades 1, 2 and 3 Option One for PHBAO
Affiliated Charter School (District Norm)**

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
From		To		From		To	
1	-	32	1	1,057	-	1,088	34
33	-	64	2	1,089	-	1,120	35
65	-	96	3	1,121	-	1,152	36
97	-	128	4	1,153	-	1,184	37
129	-	160	5	1,185	-	1,216	38
161	-	192	6	1,217	-	1,248	39
193	-	224	7	1,249	-	1,280	40
225	-	256	8	1,281	-	1,312	41
257	-	288	9	1,313	-	1,344	42
289	-	320	10	1,345	-	1,376	43
321	-	352	11	1,377	-	1,408	44
353	-	384	12	1,409	-	1,440	45
385	-	416	13	1,441	-	1,472	46
417	-	448	14	1,473	-	1,504	47
449	-	480	15	1,505	-	1,536	48
481	-	512	16	1,537	-	1,568	49
513	-	544	17	1,569	-	1,600	50
545	-	576	18	1,601	-	1,632	51
577	-	608	19	1,633	-	1,664	52
609	-	640	20	1,665	-	1,696	53
641	-	672	21	1,697	-	1,728	54
673	-	704	22	1,729	-	1,760	55
705	-	736	23	1,761	-	1,792	56
737	-	768	24	1,793	-	1,824	57
769	-	800	25	1,825	-	1,856	58
801	-	832	26	1,857	-	1,888	59
833	-	864	27	1,889	-	1,920	60
865	-	896	28	1,921	-	1,952	61
897	-	928	29	1,953	-	1,984	62
929	-	960	30	1,985	-	2,016	63
961	-	992	31	2,017	-	2,048	64
993	-	1,024	32	2,049	-	2,080	65
1,025	-	1,056	33	2,081	-	2,112	66



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

TABLE 2PA: Grades 4-5/(6) for PHBAO Affiliated Charter Schools – District

Norm

This table provides for an average class size of 36.

<u>Active Enrollment</u>			<u>Number of Teachers</u>	<u>Active Enrollment</u>			<u>Number of Teachers</u>
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	36	1	1,297	-	1,332	37
37	-	72	2	1,333	-	1,368	38
73	-	108	3	1,369	-	1,404	39
109	-	144	4	1,405	-	1,440	40
145	-	180	5	1,441	-	1,476	41
181	-	216	6	1,477	-	1,512	42
217	-	252	7	1,513	-	1,548	43
253	-	288	8	1,549	-	1,584	44
289	-	324	9	1,585	-	1,620	45
325	-	360	10	1,621	-	1,656	46
361	-	396	11	1,657	-	1,692	47
397	-	432	12	1,693	-	1,728	48
433	-	468	13	1,729	-	1,764	49
469	-	504	14	1,765	-	1,800	50
505	-	540	15	1,801	-	1,836	51
541	-	576	16	1,837	-	1,872	52
577	-	612	17	1,873	-	1,908	53
613	-	648	18	1,909	-	1,944	54
649	-	684	19	1,945	-	1,980	55
685	-	720	20	1,981	-	2,016	56
721	-	756	21	2,017	-	2,052	57
757	-	792	22	2,053	-	2,088	58
793	-	828	23	2,089	-	2,124	59
829	-	864	24	2,125	-	2,160	60
865	-	900	25	2,161	-	2,196	61
901	-	936	26	2,197	-	2,232	62
937	-	972	27	2,233	-	2,268	63
973	-	1,008	28	2,269	-	2,304	64
1,009	-	1,044	29	2,305	-	2,340	65
1,045	-	1,080	30	2,341	-	2,376	66
1,081	-	1,116	31	2,377	-	2,412	67
1,117	-	1,152	32	2,413	-	2,448	68
1,153	-	1,188	33	2,449	-	2,484	69
1,189	-	1,224	34	2,485	-	2,520	70
1,225	-	1,260	35	2,521	-	2,556	71
1,261	-	1,296	36	2,557	-	2,592	72



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools**

**TABLE 1DA: Kindergarten, plus Grades 1,2 and 3 Option One for
Desegregated/Receiver Affiliated Charter School – Class Size Reduction**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment		Number of Teachers		Active Enrollment		Number of Teachers	
<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>Teachers</u>	<u>Teachers</u>
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver Affiliated Charter Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools**

**TABLE 1DAB: Kindergarten, plus Grades 1,2 and 3 Option One for
Desegregated/Receiver Affiliated Charter School (District Norm)**

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>		<u>To</u>		<u>From</u>		<u>To</u>	
1	-	32	1	1,057	-	1,088	34
33	-	64	2	1,089	-	1,120	35
65	-	96	3	1,121	-	1,152	36
97	-	128	4	1,153	-	1,184	37
129	-	160	5	1,185	-	1,216	38
161	-	192	6	1,217	-	1,248	39
193	-	224	7	1,249	-	1,280	40
225	-	256	8	1,281	-	1,312	41
257	-	288	9	1,313	-	1,344	42
289	-	320	10	1,345	-	1,376	43
321	-	352	11	1,377	-	1,408	44
353	-	384	12	1,409	-	1,440	45
385	-	416	13	1,441	-	1,472	46
417	-	448	14	1,473	-	1,504	47
449	-	480	15	1,505	-	1,536	48
481	-	512	16	1,537	-	1,568	49
513	-	544	17	1,569	-	1,600	50
545	-	576	18	1,601	-	1,632	51
577	-	608	19	1,633	-	1,664	52
609	-	640	20	1,665	-	1,696	53
641	-	672	21	1,697	-	1,728	54
673	-	704	22	1,729	-	1,760	55
705	-	736	23	1,761	-	1,792	56
737	-	768	24	1,793	-	1,824	57
769	-	800	25	1,825	-	1,856	58
801	-	832	26	1,857	-	1,888	59
833	-	864	27	1,889	-	1,920	60
865	-	896	28	1,921	-	1,952	61
897	-	928	29	1,953	-	1,984	62
929	-	960	30	1,985	-	2,016	63
961	-	992	31	2,017	-	2,048	64
993	-	1,024	32	2,049	-	2,080	65
1,025	-	1,056	33	2,081	-	2,112	66



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) - Targeted High Needs Schools

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools**

**TABLE 2DA: Grades 4-5/(6) Desegregated/Receiver Affiliated Charter
Schools– District Norm**

This table provides for an average class size of 36.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	36	1	1,297	-	1,332	37
37	-	72	2	1,333	-	1,368	38
73	-	108	3	1,369	-	1,404	39
109	-	144	4	1,405	-	1,440	40
145	-	180	5	1,441	-	1,476	41
181	-	216	6	1,477	-	1,512	42
217	-	252	7	1,513	-	1,548	43
253	-	288	8	1,549	-	1,584	44
289	-	324	9	1,585	-	1,620	45
325	-	360	10	1,621	-	1,656	46
361	-	396	11	1,657	-	1,692	47
397	-	432	12	1,693	-	1,728	48
433	-	468	13	1,729	-	1,764	49
469	-	504	14	1,765	-	1,800	50
505	-	540	15	1,801	-	1,836	51
541	-	576	16	1,837	-	1,872	52
577	-	612	17	1,873	-	1,908	53
613	-	648	18	1,909	-	1,944	54
649	-	684	19	1,945	-	1,980	55
685	-	720	20	1,981	-	2,016	56
721	-	756	21	2,017	-	2,052	57
757	-	792	22	2,053	-	2,088	58
793	-	828	23	2,089	-	2,124	59
829	-	864	24	2,125	-	2,160	60
865	-	900	25	2,161	-	2,196	61
901	-	936	26	2,197	-	2,232	62
937	-	972	27	2,233	-	2,268	63
973	-	1,008	28	2,269	-	2,304	64
1,009	-	1,044	29	2,305	-	2,340	65
1,045	-	1,080	30	2,341	-	2,376	66
1,081	-	1,116	31	2,377	-	2,412	67
1,117	-	1,152	32	2,413	-	2,448	68
1,153	-	1,188	33	2,449	-	2,484	69
1,189	-	1,224	34	2,485	-	2,520	70
1,225	-	1,260	35	2,521	-	2,556	71
1,261	-	1,296	36	2,557	-	2,592	72



Los Angeles Unified School District
Appendix 2 – Class Size Reduction by 3 in Grades 4-5(6) – Targeted High Needs Schools
ATTACHMENT E – Special Education Norm Table Guide

These do not include Related Services and their required teacher ratios.

<u>Acronym</u>	<u>Name</u>	<u>Teacher Norm for Students Up to 8 Years Old</u>	<u>Teacher Norm for Students 9 Years Old & Above</u>	<u>Notes</u>
AUT A	Autism – Alternate Curriculum	8	8	
AUT C	Autism – General Education Curriculum	10	10	
DHH	Deaf and Hard of Hearing	6	8	
ED	Emotional Disturbance	8	8	
IDM	Intellectual Disability Moderate	12	12	
IDS	Intellectual Disability Severe	10	10	
MD	Multiple Disabilities	8	8	
PAL	Preschool for All Learners	10	-	
PCC	Preschool Collaborative Classroom Early Education Centers	10	-	Also receives 1 GE Teacher.
PCC/ETK	Preschool Collaborative Classroom with Expanded Transitional Kindergarten	10	-	Also receives 1 GE Teacher.
PSC	Preschool Comprehensive Program	8	-	
RSP	Resource Specialist Program	28	28	Schools may also receive Resource Specialist Teacher support through an itinerant position
SLD	Specific Learning Disability	12	12	
VI	Visually Impaired	6	8	
Special Education Centers		10	10	



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) – Targeted High Needs Schools

ATTACHMENT F – List of Selected Targeted High Needs Schools

LIST OF TARGETED HIGH NEEDS ELEMENTARY SCHOOLS (Based on a prior year Student Equity Needs Index)

School Name	Home Cost Center	Cost Center	School Type	Local District
10th St El	1708201	1708201	Elementary School	Central
49th St El	1393201	1393201	Elementary School	Central
9th St El	1550501	1550501	Elementary School	Central
Esperanza El	1238301	1238301	Elementary School	Central
Gratts LA for YS	1238501	1238501	Elementary School	Central
Gratts La for YS Transitionl Bil Spanish	1238501	1238502	Dual Language Ctr - Elementary	Central
Hooper El	1457501	1457501	Elementary School	Central
Hooper El Dual Language Spanish	1457501	1457502	Dual Language Ctr - Elementary	Central
King Jr El	1653401	1653401	Elementary School	Central
Main St El	1506801	1506801	Elementary School	Central
Main St El Dual Language Spanish	1506801	1506802	Dual Language Ctr - Elementary	Central
Menlo El	1524701	1524701	Elementary School	Central
Nevin El	1546601	1546601	Elementary School	Central
Normandie El	1563001	1563001	Elementary School	Central
Normandie El Dual Language Spanish	1563001	1563002	Dual Language Ctr - Elementary	Central
Poindexter Lamotte El	1231101	1231101	Elementary School	Central
Union El	1735601	1735601	Elementary School	Central
Wadsworth El	1758901	1758901	Elementary School	Central
Weemes El	1715101	1715101	Elementary School	Central
West Vernon El	1765401	1765401	Elementary School	Central
Liberty El	1486301	1486301	Elementary School	East
Stanford El	1690401	1690401	Elementary School	East
Willow El	1230901	1230901	Elementary School	East
Willow El Dual Language Spanish	1230901	1230902	Dual Language Ctr - Elementary	East
Brainard El	1248601	1248601	Elementary School	Northeast
Broadous El	1382901	1382901	Elementary School	Northeast
Coughlin El	1501601	1501601	Elementary School	Northeast
Fernangeles El	1375301	1375301	Elementary School	Northeast
Fernangeles El Transitional Bil Spanish	1375301	1375302	Dual Language Ctr - Elementary	Northeast
Harding El	1443101	1443101	Elementary School	Northeast
Hillery T Broadous Elem Science/Tech/Math	1382901	1382902	Magnet Ctr -Elementary	Northeast
Telfair Ave Elem Dual Language Spanish	1706801	1706802	Dual Language Ctr - Elementary	Northeast
Telfair El	1706801	1706801	Elementary School	Northeast



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) – Targeted High Needs Schools

ATTACHMENT F – List of Selected Targeted High Needs Schools

Blythe El	1247001	1247001	Elementary School	Northwest
Cantara El	1276701	1276701	Elementary School	Northwest
Melvin Av ES Humanities/Leadership Mag	1523301	1523302	Magnet Ctr -Elementary	Northwest
Melvin El	1523301	1523301	Elementary School	Northwest
Napa El	1544601	1544601	Elementary School	Northwest
Napa St El Dual Language Spanish	1544601	1544602	Dual Language Ctr - Elementary	Northwest
Vinedale El	1754801	1754801	Elementary School	Northeast
107th St El	1585701	1585701	Elementary School	South
107th St ES STEAM Magnet	1585701	1585702	Magnet Ctr -Elementary	South
109th St El	1583601	1583601	Elementary School	South
112th St El	1588401	1588401	Elementary School	South
66th St El	1682201	1682201	Elementary School	South
75th St El	1663001	1663001	Elementary School	South
75th St El Dual Language Spanish	1663001	1663002	Dual Language Ctr - Elementary	South
96th St El	1557501	1557501	Elementary School	South
96th St El Dual Language Spanish	1557501	1557502	Dual Language Ctr - Elementary	South
99th St El	1553401	1553401	Elementary School	South
Barrett El	1556201	1556201	Elementary School	South
Barrett El Dual Language Spanish	1556201	1556202	Dual Language Ctr - Elementary	South
Compton El	1320501	1320501	Elementary School	South
Figueroa El	1382201	1382201	Elementary School	South
Flournoy El	1578101	1578101	Elementary School	South
Flournoy ES STEAM Magnet	1578101	1578102	Magnet Ctr -Elementary	South
Gil Garcetti Learning Academy	1679501	1679501	Elementary School	South
Graham El	1421901	1421901	Elementary School	South
Graham Elementary Dual Language Spanish	1421901	1421902	Dual Language Ctr - Elementary	South
Grape El	1427401	1427401	Elementary School	South
Griffith Joyner El	1584901	1584901	Elementary School	South
Griffith Joyner ES Visual/Perf Arts Mag	1584901	1584902	Magnet Ctr -Elementary	South
Knox El	1686901	1686901	Elementary School	South
Knox El Dual Language Spanish	1686901	1686902	Dual Language Ctr - Elementary	South
Manchester El	1509601	1509601	Elementary School	South
Mc Kinley El	1665801	1665801	Elementary School	South



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) – Targeted High Needs Schools

ATTACHMENT F – List of Selected Targeted High Needs Schools

Miller El	1532101	1532101	Elementary School	South
Miramonte El	1532901	1532901	Elementary School	South
Miramonte El Dual Language Spanish	1532901	1532902	Dual Language Ctr - Elementary	South
Moore M/S/T Acad	1231301	1231301	Elementary School	South
Park Western El	1601301	1601301	Elementary School	South
Park Western Place Elem Gifted/Math/Science	1601301	1601302	Magnet Ctr -Elementary	South
Ritter El	1630101	1630101	Elementary School	South
Russell El	1643801	1643801	Elementary School	South
Russell Elementary Gifted Magnet	1643801	1643802	Magnet Ctr -Elementary	South
52nd St El	1380801	1380801	Elementary School	West
61st St El	1680801	1680801	Elementary School	West
61st St El Dual Language Spanish	1680801	1680802	Dual Language Ctr - Elementary	West
6th Ave El	1678101	1678101	Elementary School	West
6th Ave Elem Dual Language Spanish	1678101	1678102	Dual Language Ctr - Elementary	West
95th St El	1552101	1552101	Elementary School	West
Alta Loma El	1208201	1208201	Elementary School	West
Alta Loma El Dual Language Spanish	1208201	1208202	Dual Language Ctr - Elementary	West
Arlington Hts El	1219201	1219201	Elementary School	West
Budlong El	1261601	1261601	Elementary School	West
Century Park El	1294501	1294501	Elementary School	West
Coliseum El	1317801	1317801	Elementary School	West
Hillcrest Dr El	1452801	1452801	Elementary School	West
Hillcrest Dr El Dual Language Spanish	1452801	1452803	Dual Language Ctr - Elementary	West
Hillcrest Drive Elementary Music Magnet	1452801	1452802	Magnet Ctr -Elementary	West
La Salle El	1478601	1478601	Elementary School	West
La Salle El Dual Language Spanish	1478601	1478602	Dual Language Ctr - Elementary	West
Lawson Acad A/M/S	1231201	1231201	Elementary School	West
Manhattan Place El	1511001	1511001	Elementary School	West
Marvin Dual Lang Mag	1517801	1517802	Magnet Ctr -Elementary	West
Marvin El	1517801	1517801	Elementary School	West
Raymond Ave El	1621901	1621901	Elementary School	West
Richland El	1626001	1626001	Elementary School	West



Los Angeles Unified School District

APPENDIX 2 – Class Size Reduction by 3 in Grades 4-5(6) – Targeted High Needs Schools

ATTACHMENT F – List of Selected Targeted High Needs Schools

Richland El World Lang Immersion French	1626001	1626002	Dual Language Ctr - Elementary	West
Stoner El	1695201	1695201	Elementary School	West
Stoner El Maintenance Bil Spanish	1695201	1695202	Dual Language Ctr - Elementary	West
Virginia El	1757501	1757501	Elementary School	West
West Athens El	1764401	1764401	Elementary School	West
Western Av Tech/Eng/Comm/Hum Magnet	1767101	1767101	Magnet School - ELEM	West
Woodcrest El	1786301	1786301	Elementary School	West



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

TABLE 1P: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO Schools

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers		
<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>			
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

TABLE 2P: Grades 4-5/ (6) (PHBAO Schools)

This table provides for an average class size of 30.5.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	31	1	611	-	641	21
32	-	61	2	642	-	671	22
62	-	92	3	672	-	702	23
93	-	122	4	703	-	732	24
123	-	153	5	733	-	763	25
154	-	183	6	764	-	793	26
184	-	214	7	794	-	824	27
215	-	244	8	825	-	854	28
245	-	275	9	855	-	885	29
276	-	305	10	886	-	915	30
306	-	336	11	916	-	946	31
337	-	366	12	947	-	976	32
367	-	397	13	977	-	1,007	33
398	-	427	14	1,008	-	1,037	34
428	-	458	15	1,038	-	1,068	35
459	-	488	16	1,069	-	1,098	36
489	-	519	17	1,099	-	1,129	37
520	-	549	18	1,130	-	1,159	38
550	-	580	19	1,160	-	1,190	39
581	-	610	20	1,191	-	1,220	40



Los Angeles Unified School District

APPENDIX 3 – 2017-18 Class Size (Base)

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

TABLE 1D: Kindergarten, plus Grades 1,2 and 3 Option One for Desegregated/Receiver Schools

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 3 – 2017-18 Class Size (Base)

ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

TABLE 2D: Grades 4-5/(6), Desegregated/Receiver Schools

This table provides for an average class size of 36.0.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
<u>FROM</u>	-	<u>TO</u>		<u>FROM</u>	-	<u>TO</u>	
1	-	36	1	541	-	576	16
37	-	72	2	577	-	612	17
73	-	108	3	613	-	648	18
109	-	144	4	649	-	684	19
145	-	180	5	685	-	720	20
181	-	216	6	721	-	756	21
217	-	252	7	757	-	792	22
253	-	288	8	793	-	828	23
289	-	324	9	829	-	864	24
325	-	360	10	865	-	900	25
361	-	396	11	901	-	936	26
397	-	432	12	937	-	972	27
433	-	468	13	973	-	1,008	28
469	-	504	14	1,009	-	1,044	29
505	-	540	15	1,045	-	1,080	30



Los Angeles Unified School District

APPENDIX 3 – 2017-18 Class Size (Base)

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO
Affiliated Charter School – Class Size Reduction**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

	Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
	<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>		
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District

APPENDIX 3 – 2017-18 Class Size (Base)

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District

APPENDIX 3 – 2017-18 Class Size (Base)

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PAA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO
Affiliated Charter School - TIIG**

This table provides one position for every 29.5 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	30	1	975	-	1,003	34
31	-	59	2	1,004	-	1,033	35
60	-	89	3	1,034	-	1,062	36
90	-	118	4	1,063	-	1,092	37
119	-	148	5	1,093	-	1,121	38
149	-	177	6	1,122	-	1,151	39
178	-	207	7	1,152	-	1,180	40
208	-	236	8	1,181	-	1,210	41
237	-	266	9	1,211	-	1,239	42
267	-	295	10	1,240	-	1,269	43
296	-	325	11	1,270	-	1,298	44
326	-	354	12	1,299	-	1,328	45
355	-	384	13	1,329	-	1,357	46
385	-	413	14	1,358	-	1,387	47
414	-	443	15	1,388	-	1,416	48
444	-	472	16	1,417	-	1,446	49
473	-	502	17	1,447	-	1,475	50
503	-	531	18	1,476	-	1,505	51
532	-	561	19	1,506	-	1,534	52
562	-	590	20	1,535	-	1,564	53
591	-	620	21	1,565	-	1,593	54
621	-	649	22	1,594	-	1,623	55
650	-	679	23	1,624	-	1,652	56
680	-	708	24	1,653	-	1,682	57
709	-	738	25	1,683	-	1,711	58
739	-	767	26	1,712	-	1,741	59
768	-	797	27	1,742	-	1,770	60
798	-	826	28	1,771	-	1,800	61
827	-	856	29	1,801	-	1,829	62
857	-	885	30	1,830	-	1,859	63
886	-	915	31	1,860	-	1,888	64
916	-	944	32	1,889	-	1,918	65
945	-	974	33	1,919	-	1,947	66



Los Angeles Unified School District

APPENDIX 3 – 2017-18 Class Size (Base)

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

**TABLE 1PAB: Kindergarten, plus Grades 1, 2 and 3 Option One for PHBAO
Affiliated Charter School (District Norm)**

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>		
1	-	32	1,057	-	1,088	34
33	-	64	1,089	-	1,120	35
65	-	96	1,121	-	1,152	36
97	-	128	1,153	-	1,184	37
129	-	160	1,185	-	1,216	38
161	-	192	1,217	-	1,248	39
193	-	224	1,249	-	1,280	40
225	-	256	1,281	-	1,312	41
257	-	288	1,313	-	1,344	42
289	-	320	1,345	-	1,376	43
321	-	352	1,377	-	1,408	44
353	-	384	1,409	-	1,440	45
385	-	416	1,441	-	1,472	46
417	-	448	1,473	-	1,504	47
449	-	480	1,505	-	1,536	48
481	-	512	1,537	-	1,568	49
513	-	544	1,569	-	1,600	50
545	-	576	1,601	-	1,632	51
577	-	608	1,633	-	1,664	52
609	-	640	1,665	-	1,696	53
641	-	672	1,697	-	1,728	54
673	-	704	1,729	-	1,760	55
705	-	736	1,761	-	1,792	56
737	-	768	1,793	-	1,824	57
769	-	800	1,825	-	1,856	58
801	-	832	1,857	-	1,888	59
833	-	864	1,889	-	1,920	60
865	-	896	1,921	-	1,952	61
897	-	928	1,953	-	1,984	62
929	-	960	1,985	-	2,016	63
961	-	992	2,017	-	2,048	64
993	-	1,024	2,049	-	2,080	65
1,025	-	1,056	2,081	-	2,112	66



Los Angeles Unified School District

APPENDIX 3 – 2017-18 Class Size (Base)

ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

TABLE 2PA: Grades 4-5/(6) for PHBAO Affiliated Charter Schools – District Norm

This table provides for an average class size of 39.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	39	1	1,405	-	1,443	37
40	-	78	2	1,444	-	1,482	38
79	-	117	3	1,483	-	1,521	39
118	-	156	4	1,522	-	1,560	40
157	-	195	5	1,561	-	1,599	41
196	-	234	6	1,600	-	1,638	42
235	-	273	7	1,639	-	1,677	43
274	-	312	8	1,678	-	1,716	44
313	-	351	9	1,717	-	1,755	45
352	-	390	10	1,756	-	1,794	46
391	-	429	11	1,795	-	1,833	47
430	-	468	12	1,834	-	1,872	48
469	-	507	13	1,873	-	1,911	49
508	-	546	14	1,912	-	1,950	50
547	-	585	15	1,951	-	1,989	51
586	-	624	16	1,990	-	2,028	52
625	-	663	17	2,029	-	2,067	53
664	-	702	18	2,068	-	2,106	54
703	-	741	19	2,107	-	2,145	55
742	-	780	20	2,146	-	2,184	56
781	-	819	21	2,185	-	2,223	57
820	-	858	22	2,224	-	2,262	58
859	-	897	23	2,263	-	2,301	59
898	-	936	24	2,302	-	2,340	60
937	-	975	25	2,341	-	2,379	61
976	-	1,014	26	2,380	-	2,418	62
1,015	-	1,053	27	2,419	-	2,457	63
1,054	-	1,092	28	2,458	-	2,496	64
1,093	-	1,131	29	2,497	-	2,535	65
1,132	-	1,170	30	2,536	-	2,574	66
1,171	-	1,209	31	2,575	-	2,613	67
1,210	-	1,248	32	2,614	-	2,652	68
1,249	-	1,287	33	2,653	-	2,691	69
1,288	-	1,326	34	2,692	-	2,730	70
1,327	-	1,365	35	2,731	-	2,769	71
1,366	-	1,404	36	2,770	-	2,808	72



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools

TABLE 1DA: Kindergarten, plus Grades 1,2 and 3 Option One for Desegregated/Receiver Affiliated Charter School – Class Size Reduction

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers		
<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>			
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools

The 2019-20 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4th, 5th, or 6th grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools

TABLE 1DAB: Kindergarten, plus Grades 1,2 and 3 Option One for
Desegregated/Receiver Affiliated Charter School (District Norm)

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>	-	<u>To</u>		<u>From</u>	-	<u>To</u>	
1	-	32	1	1,057	-	1,088	34
33	-	64	2	1,089	-	1,120	35
65	-	96	3	1,121	-	1,152	36
97	-	128	4	1,153	-	1,184	37
129	-	160	5	1,185	-	1,216	38
161	-	192	6	1,217	-	1,248	39
193	-	224	7	1,249	-	1,280	40
225	-	256	8	1,281	-	1,312	41
257	-	288	9	1,313	-	1,344	42
289	-	320	10	1,345	-	1,376	43
321	-	352	11	1,377	-	1,408	44
353	-	384	12	1,409	-	1,440	45
385	-	416	13	1,441	-	1,472	46
417	-	448	14	1,473	-	1,504	47
449	-	480	15	1,505	-	1,536	48
481	-	512	16	1,537	-	1,568	49
513	-	544	17	1,569	-	1,600	50
545	-	576	18	1,601	-	1,632	51
577	-	608	19	1,633	-	1,664	52
609	-	640	20	1,665	-	1,696	53
641	-	672	21	1,697	-	1,728	54
673	-	704	22	1,729	-	1,760	55
705	-	736	23	1,761	-	1,792	56
737	-	768	24	1,793	-	1,824	57
769	-	800	25	1,825	-	1,856	58
801	-	832	26	1,857	-	1,888	59
833	-	864	27	1,889	-	1,920	60
865	-	896	28	1,921	-	1,952	61
897	-	928	29	1,953	-	1,984	62
929	-	960	30	1,985	-	2,016	63
961	-	992	31	2,017	-	2,048	64
993	-	1,024	32	2,049	-	2,080	65
1,025	-	1,056	33	2,081	-	2,112	66



Los Angeles Unified School District
APPENDIX 3 – 2017-18 Class Size (Base)
ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver
Affiliated Charter Schools

TABLE 2DA: Grades 4-5/(6) Desegregated/Receiver Affiliated Charter Schools– District Norm

This table provides for an average class size of 39.

Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>		
1	-	39	1,405	-	1,443	37
40	-	78	1,444	-	1,482	38
79	-	117	1,483	-	1,521	39
118	-	156	1,522	-	1,560	40
157	-	195	1,561	-	1,599	41
196	-	234	1,600	-	1,638	42
235	-	273	1,639	-	1,677	43
274	-	312	1,678	-	1,716	44
313	-	351	1,717	-	1,755	45
352	-	390	1,756	-	1,794	46
391	-	429	1,795	-	1,833	47
430	-	468	1,834	-	1,872	48
469	-	507	1,873	-	1,911	49
508	-	546	1,912	-	1,950	50
547	-	585	1,951	-	1,989	51
586	-	624	1,990	-	2,028	52
625	-	663	2,029	-	2,067	53
664	-	702	2,068	-	2,106	54
703	-	741	2,107	-	2,145	55
742	-	780	2,146	-	2,184	56
781	-	819	2,185	-	2,223	57
820	-	858	2,224	-	2,262	58
859	-	897	2,263	-	2,301	59
898	-	936	2,302	-	2,340	60
937	-	975	2,341	-	2,379	61
976	-	1,014	2,380	-	2,418	62
1,015	-	1,053	2,419	-	2,457	63
1,054	-	1,092	2,458	-	2,496	64
1,093	-	1,131	2,497	-	2,535	65
1,132	-	1,170	2,536	-	2,574	66
1,171	-	1,209	2,575	-	2,613	67
1,210	-	1,248	2,614	-	2,652	68
1,249	-	1,287	2,653	-	2,691	69
1,288	-	1,326	2,692	-	2,730	70
1,327	-	1,365	2,731	-	2,769	71
1,366	-	1,404	2,770	-	2,808	72